

making a job application

The project contains:

- *advert with the job
- *interview
- *resume or CV
- *letter of application
- * letter of reference
- *reply

Class :

Realised by :

Rahma mihoub

Academic year : 2018/2019

The advertisement



sunny day restaurant

Does this sound like you? Then we want to hear from you!

We are looking for a creative and fully qualified chef to assist in running our large and busy restaurant. Waves restaurant offers a fine dining experience with stunning views. It features high quality modern European cuisine, with an emphasis on fabulous, fresh seafood caught in the local area. It is an award-winning restaurant that often caters for a variety of events including weddings

The successful applicant will have previous experience:

- Managing a busy kitchen
- Setting menus and food pricing
- Passionate about food

Attention to detail is a must, as is demonstrated culinary expertise. We want someone with creativity and passion to help us produce innovative dishes and enhance the overall dining experience for our customers.

If you possess all of the above, please send a resume and cover letter to:

Lukas rieger (Restaurant Manager) @gmail.com

The interview

This interview is between : Mr Rieger (the manager of the restaurant) and Loren Gray (the applicant)

Loren: good morning sir I am the applicant for the chef job

Lukas : good morning miss Loren please tell me about yourself ?

Loren : my name is Loren Gray I'm 26 years old I live in N.Y.C I studied for 3
Years at the famous international culinary center in N.Y

Lukas : could you tell me about your experience ,please ?

Loren : I worked as a chef in (THE BEAUTIFULL VIEW HOTEL)and in tv show

Lukas : Tell Me Your Favorite Foods To Cook With?

Loren : I enjoy cooking with pretty much everything. Although braising brings out a special part in me. Fish is very versatile and lends itself to lots of
Flavors

Lukas : Where Do You See Yourself In Five Years? Ten?

Loren : Just progressing, developing myself as a cook. Building successful
Restaurants .and I know that the company believes in having great
people so they can continue to grow of themselves .



Loren gray

Chef assistant

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Contacts

Phone number : 54-
123-562
Lorengray@gmail.com

Education

-the international
culinary center

Work Experience

The beautiful view hotel

-Organize events according to the
clients will wishes and dreams..

-Junior Event
Organizer(2014-2016)
California Media Events

-Organize events according to the
clients will wishes and dreams..

-working in TV shows

Skills

- Preparing a lot of big
events
(wedding, meeting...)
- diplomat in hosting

CV



the application letter

New york city U.S.A

lorengray@gmail.com

phone : 54-123-562

date : 12/11/2018

to Mr Lukas Rieger

England , London

R.E : apply for the chef job

Respected Mr Lukas rieger

As a highly skilled chef i read your posting for new executive Chef with interest.My experience aligns well with the qualification you are seeking at THE SUNNY DAY RESTEURANT

With more than 4 years experience while working in THE BEAUTIFUL VIEW HOTEL i am adept in :

*team leadership

*time managment

*quality control and menu planning

In addition i have a solid educational foundation and a passion . Please review my attached CV and my reference letter

Thank you for your time and consideration

Yours miss Loren Gray

The reference letter

Dear Mr. Lukas

I am more than happy to recommend Lren Gray for the position of Chef with your restaurant. When Loren was my student , his comprehension of the art of cooking was well beyond anyone else in the class. His ability to develop a strong menu and bring in customers based on his cuisine was unrivaled.

Loren also has a strong administrative side to her that will serve her well as your chef. During many of our exercises, Loren had no problem stepping forward and assuming a position of responsibility. In every instance,loren ' crew was the most efficient and successful in the class. Her ability to manage was exceptional.

LOREN looks at cooking as an art and she is a very talented artist. His original creations are still on the menu here at our school's restaurant that serves the public and her name is still revered here. have If you have any questions at all, please feel free to call me at 555-345-6789 or you can email me at francis.bert@email.com.

Sincerely Yours,

Francis G. Bert (teacher in international culinary school)

The reply

Mr Lukas rieger
England , London
21/11/2018

To miss Loren Gray
N.Y.C in U.S.A
R.E : reply for your application

Dear , miss Loren Gray

As we discussed following my final interview with you, you are accepting to be the Head Chef position at THE SUNNY DAY RESTAURANT..we are very excited and truly honored to be able to share your experience and expertise with the other chefs who work for us and I am sure that the restaurant will continue to provide excellent service to the community during your employment.

Similarly, as we discussed, I have noted that your starting salary will be \$50,000 per year and that I will have health and life insurance after 60 days of employment.

Again, I look forward to your first shift at the sunny day on december 1st, 2018. If you need me to provide you with any additional paperwork, credentials or information, please do not hesitate to let me know. I will be glad to provide this. Also, if you have any questions for me, you can reach me via telephone or email at any time.

Yours Mr Lukas rieger